Name:
DOB:
Chart:
Age:
Date:

Authorization for Release of Information

PATIENT NAME: _____
LAST FIRST MI MAIDEN OR OTHER NAME

DATE OF BIRTH: _____ SSN: _____ MEDICAL RECORD #: _____
MO DAY YR

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

CELL PHONE: _____ HOME PHONE: _____

I hereby authorize _____ to release information from my medical record as indicated below to:
(Print name of provider)

NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

INFORMATION TO BE RELEASED:

	DATES:
☐ History and physical exam	_____
☐ Progress notes	_____
☐ Lab reports	_____
☐ X-ray reports	_____
☐ X-ray films/disk	_____
☐ Other: _____	_____
_____	_____

I specifically authorize the release of information relating to:

- ☐ **Substance abuse (including alcohol/drug abuse)**
- ☐ **Mental health (including psychotherapy notes)**
- ☐ **HIV related information (AIDS related testing)**

X _____
SIGNATURE OF PATIENT OR LEGAL GUARDIAN DATE

PURPOSE OF DISCLOSURE: ☐ **Changing physicians** ☐ **Consultation/second opinion** ☐ **Continuing care**
☐ **Legal** ☐ **School** ☐ **Insurance** ☐ **Workers Compensation**
☐ **Other (please specify):** _____

1. I understand that this authorization will expire on _____ (date) or _____ days/months/years (circle one) from the date of my signature below on this form.
2. I understand that I may revoke this authorization at any time by notifying the providing organization in writing, and it will be effective on the date notified except to the extent action has already been taken in reliance upon it.
3. I understand that information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and no longer protected by Federal privacy regulations.
4. I understand that I am being requested to release this information by _____ (print name of provider) for the purpose of:

   _____

   _____

   a. By authorizing this release of information, my health care and payment for my health care will not be affected if I do not sign this form.
   b. I understand I may see and copy the information described on this form if I ask for it, and that I will get a copy of this form after I sign it, if I ask for it.
   c. I have been informed that _____ (print name of provider) ☐ will ☐ will not receive financial or in-kind compensation in exchange for using or disclosing the health information described above.

5. I understand that in compliance with _____ (print the state whose laws govern the provider) statute, I will pay a fee of $ _____ (print fee charged). There is no charge for medical records if copies are sent to facilities for ongoing care or follow up treatment.

_____ **OR** _____
SIGNATURE OF PATIENT **DATE** **PARENT/LEGAL GUARDIAN/AUTHORIZED PERSON** **DATE**

_____ _____
RECORDS RECEIVED BY **DATE** **RELATIONSHIP TO PATIENT**

FOR OFFICE USE ONLY

DATE REQUEST FILLED: _____ BY: _____
IDENTIFICATION PRESENTED: _____ FEE COLLECTED: $ _____